MEETING MINUTES

December 14, 2010

BOARD MEMBERS

PRESENT:

James Gray, Mike Popplewell, Leslie Simpson

Establishment of Quorum: Yes

OTHERS PRESENT:

Director-Terry Hancock

Office Manager-Charolette Embry

James Gray called the meeting to order.

MEETING MINUTES:

After reviewing the November 9, 2010 meeting minutes Mike Popplewell made a motion to accept the minutes. James Gray seconded the motion. Motion carried.

FINANCIAL REPORT:

After reviewing the Financial Report, James Gray made a motion to accept the Financial Report. Leslie Simpson seconded the motion. Motion carried.

EMS REPORT:

Terry Hancock gave a QA Report to the Board of Directors. He also reported that the Russell Co. Ambulance had been awarded a grant through RECC for Garmin's (GPS) for the ambulances. The amount of the grant was $600.00.

OLD BUSINESS:

There was some discussion on getting a business credit card. This was tabled until the next meeting.

Terry Hancock reported that he had spoken with the Auditors and they were scheduled to be here on Friday, December 17, 2010.

The Board of Directors looked over the handbook and still needed time to make a few more changes before approving it. This was tabled until the next meeting.

Terry Hancock stated that he and the Supervisors were working on the Policies and Procedures Manual.

There were some general discussions on the Pay Scale. No decisions were made. This was also tabled until the next meeting.

NEW BUSINESS:

James Gray made a motion to present all full-time employees with a check for $100.00 and all part-time employees with a check for $50.00. This was due to the employees not getting a raise this year. Leslie Simpson seconded the motion. Motion carried.

Mike Popplewell suggested the Ambulance Service check into using Natural Gas instead for propane due to the cost of propane.

ADJOURN:

James Gray made a motion to adjourn, Mike Popplewell seconded the motion. Motion carried.