

MEETING MINUTES

JANUARY 11, 2011

BOARD MEMBERS

PRESENT:

James Gray, Mike Popplewell, Leslie Simpson

Establishment of Quorum: Yes

OTHERS PRESENT:

Director-Terry Hancock

Office Manager-Charolette Embry

James Gray called the meeting to order.

MEETING MINUTES:

After reviewing the December 14, 2010 meeting minutes James Gray made a motion to accept the minutes. Leslie Simpson seconded the motion. Motion carried.

FINANCIAL REPORT:

After reviewing the Financial Report, Mike Popplewell made a motion to accept the Financial Report. James Gray seconded the motion. Motion carried.

EMS REPORT:

Terry Hancock gave a monthly and yearly QA Report to the Board of Directors. After reviewing these reports the Board asks that we look into charging a response fee for those patients we treat but don't transport. We currently do not have a response fee but are looking into that.

OLD BUSINESS:

There was some discussion on getting a business credit card. This has been tabled until we receive the Audit Report.

The Board of Directors looked over the handbook and James Gray ask Terry to add the changes that have been made since the reviewing of the handbook started by the Board and present him with a copy of this before the next monthly meeting. Approval of the handbook was tabled until the next meeting.

Terry Hancock stated that he and the Supervisors were working on the Policies and Procedures Manual.

Terry Hancock reported that the new Garmin's were installed in the ambulances.

There was some general discussion on the removal of cell phones from the ambulances. This has been put on hold until the contract expires in March 2011.

There were also some general discussions on changing the service over to natural gas. Mike Popplewell said that he had talked to Terry Russell and there will be a 2 inch line installed close to the building and we would then be able to tap into it. No timeline was given.

There was some general discussion on the generator. No action taken.

Terry Hancock reported that he had spoken to an instructor about holding a Paramedic Class here at the service. This class would cost approximately \$3000, and last 14 months. The details still needed to be worked out.

NEW BUSINESS:

James Gray introduced Chris Ramsey, Deputy Judge, who was present for Gary Robertson, County Judge Executive.

James Gray would like all evaluations to be completed by Jan. 31, 2011 of this year. This will now be expected Jan. 15 and June 15 in the future.

Mike Popplewell made a motion that all sick time (maximum 960 hours) accrued at time of retirement will either be time served or the employee can choose to be paid out 1/3 of the hours. Leslie Simpson seconded the motion. Motion carried.

Leslie Simpson made a motion to Pay Terra McQueary our half (76.32 hrs.) Of the compensation time she earned while under the EMS Board. James Gray seconded the motion. Mike Popplewell opposed.

After reviewing our Compensation Time in the hand book the Board wanted it to state that no one on salary could accrue compensation time, and the maximum amount an employee could have on the books were 100 hours. Also, if a person wanted to be paid for their compensation time they could only use 40 hours at a time.

James Gray made a motion to give Eric Wardell a \$1.50 pay raise and Troy Walters a \$1.00 pay raise. This is because these two employees were the employee's whose pay was off, when comparing it to the pay scale. Mike Popplewell seconded the motion. Motion carried.

Terry Hancock mentioned building a room for storage in the basement. The Board suggested getting an estimate and presenting this to the Board at the next meeting.

EXECUTIVE SESSION:

James Gray made a motion to go into Executive Session per KRS 61.810 1 (f). Mike Popplewell seconded the motion. Motion carried.

James Gray made a motion to come out of Executive Session. Leslie Simpson seconded the motion. Motion carried. No action was taken.

ADJOURN:

James Gray made a motion to adjourn, Mike Popplewell seconded the motion. Motion carried.

